# 2D Floor Plan - SketchUp - Hints

#### **Template**

- Use "Architectural Design - Feet and Inches" template when you open Google SketchUp

#### **2D**

- Only use red & green axis

#### Save

- Save file as: Project Title, Class Period, Name (Example: 2D Floor Plan, P.4, Mr. Clark)

### **Door symbol**

- Doors - use: protractor (45 degrees), line, & arc tools

### **Window symbol**

- Windows - use: rectangle or line tools

#### **Feet & inches symbols**

- Examples of how to write feet & inches when working in SketchUp:

```
one foot = 1'
one inch = 1"
six feet ten inches = 6'10"
one and a half feet = 1'6"
```

## **Upload screen shot to ePortfolio**

- Open file you want to take a screen shot of
- Press "Prnt Scrn" key on your keyboard
- Open Microsoft Paint
- Click "Edit" then click "Paste"
- Click "File" then click "Save As..."
- Save file as: Your name, Class period, & Project Title
- Click "Save as type:" JPEG
- Upload your screen shot to your ePortfolio